

No.C.11016/2/2012-VIG  
GOVERNMENT OF MIZORAM  
VIGILANCE DEPARTMENT  
MIZORAM SECRETARIAT BUILDING  
KHATLA : AIZAWL

.....  
Dated Aizawl, the 13<sup>th</sup> March, 2014

OFFICE MEMORANDUM

**Subject:- Grant of Honorarium to Inquiry Officer/ Presenting Officer**

In supersession of Government's Office Memorandum issued vide even No. dt 16.10.2012 regarding grant of honorarium to part time Inquiry Officers and Presenting Officers in the case of Departmental Inquiries, the Government decided that the amount of honorarium payable to the Inquiry Officers and Presenting Officers be raised from the existing rate as indicated in the table below :

	Particulars	Existing Rate	Revised Rates (Per Inquiry)
(a)	Inquiry Officer (Part time serving Government Servants)	Rs. 1500-3000/-	Rs. 5,000/-
(b)	Presenting Officer (Part time serving Government Servants)	Rs. 750-1500	Rs. 4,000/-

The above mentioned rate of honorarium shall not apply to any Inquiry Officer appointed on the basis of fixed monthly payment of honorarium remunerations.

The grant of honorarium in the case of serving Government Servants who are appointed as Inquiry Officer or Presenting Officer shall be subject to the following conditions:-

- (1) The Disciplinary Authority may not make appointment to a particular Inquiry Officer/Presenting Officer to take up more than 10(ten) cases in a year, and more than 5(five) cases at a time for serving Government Servants.
- (2) The competent Authority should exercise its utmost care in the matter of grant of honorarium and may do so only in absolutely deserving case. The honorarium in such case may normally be regulated under the Financial Power delegated to the Department and taking into account the quantum.

- (3) The full amount of honorarium in respect of Inquiry Officer should be paid only when the inquiry is completed within a period of six months. If there is a delay in completion of the inquiry which is not due to stay orders, etc., the honorarium be reduced by 50%. The time limit of six months for completion of inquiry in particular should be strictly adhered to.
- (4) Before payment of honorarium is made to Inquiry officer Presenting officer, all case records and inquiry report may be handed over to the disciplinary Authority by the Inquiry officer.
- (5) The payment will be subjected to the satisfaction of Government/Disciplinary Authorities on the Inquiry report. Government/Disciplinary Authorities may reserve the right to reject Payment of the honorarium for unsatisfactory inquiry report.
- (6) Payment should be made within one month from the date of submission of the claim by the officer. Claim for payment should be preferred through the concerned Disciplinary Authority.

These orders should be strictly adhered to and will take effect from the date of issue and shall also apply to inquiries in progress.

These issues with the Finance (E) Department concurrence vide their I.D.No.FIN (E) 832/2013 dt. 29.11.2013.

Sd/- L.TOCHHONG  
Chief Secretary to the Govt. of Mizoram  
Vigilance Department  
Dated Aizawl, the 13<sup>th</sup> March, 2014

Memo No.C.11016/2/2012-VIG

Copy to :-

1. The Secretary to his Excellency the Governor, Mizoram.
2. Secretary to Chief Minister, Mizoram.
3. All P.S to Speaker/Ministers/Minister of State/Dy. Speaker  
Parliamentary Secretaries, Mizoram.
4. P.S. to Chief Secretary, Mizoram.
5. All Commissioners/Secretaries, Government of Mizoram.
6. All Administrative Departments, Mizoram.
7. All Heads of Departments, Mizoram.
8. All Deputy Commissioners, Mizoram.
9. All Treasury Officers, Mizoram.
10. Guard File.

*P.C. RALLIANA*  
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Under Secretary to the Govt. of Mizoram  
Vigilance Department