

C-30014/2/2025-VIG
GOVERNMENT OF MIZORAM
MIZORAM SECRETARIAT BUILDING
VIGILANCE DEPARTMENT

CIRCULAR

Dated Aizawl, the 1st July, 2025

Subject: Amendment to sub-rule (4) of Rule 14 of the CCS (CCA) Rules, 1965 – Extension of Time Limit for Submission of Written Statement of Defence

It has come to the notice of this Department that while framing Memorandum of Charge under Rule 14 of the CCS (CCA) Rules, 1965, several departments rely on the standard form wherein the timeline provided for submission of the written statement of defence by the charged officer is stated as 10 days.

This is to bring to the attention of all Departments that sub rule (4) of Rule 14 of the CCS (CCA) Rules, 1965 has been amended vide Notification G.S.R. 548(E) dated 2nd June, 2017. The provision regarding timeline for submission of statement of defence as amended and inserted as clause (b) of sub rule 4 of Rule 14 is as below:

“ On receipt of the articles of charge, the Government servant shall be required to submit his written statement of defence, if he so desires, and also state whether he wishes to be heard in person, within a period of fifteen days from the date of receipt of the articles of charge.

This period may be extended further, not exceeding fifteen days at a time, for reasons to be recorded in writing by the Disciplinary Authority or an authority authorised on its behalf. However, under no circumstances shall the total extension exceed forty-five days from the date of receipt of the articles of charge.”

All departments are, therefore, advised to discontinue reference to the earlier 10-days timeline and strictly adhere to the updated provision. Necessary corrections may be made in all departmental manuals, templates, and reference documents accordingly.

This Circular is issued for information and compliance.

Sd/- BETSY ZOTHANPARI SAILO
Secretary to the Government of Mizoram
Vigilance Department

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(LALREMRUATI)

Under Secretary to the Govt.of Mizoram
Vigilance Department