

**No.C.11016/2/2012-VIG**  
**GOVERNMENT OF MIZORAM**  
**VIGILANCE DEPARTMENT**  
**MIZORAM SECRETARIAT BUILDING**  
**KHATLA: AIZAWL**

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*Dated Aizawl, the 1<sup>st</sup> October, 2020*

**OFFICE MEMORANDUM**

**Subject :- Grant of Honorarium to Inquiry Officer/ Presenting Officer**

In supersession of Government's Office Memorandum issued vide even No. Dt.13.03.2014 regarding grant of honorarium to part time Inquiry Officers and Presenting Officers in the case of Departmental Inquiries, the Government decided that the amount of honorarium payable to the Inquiry officers and Presenting Officers be raised from the existing rate as indicated in the table below :

	<b>Particulars</b>	<b>Existing Rate</b>	<b>Revised Rates (Per Inquiry)</b>
<b>(a)</b>	<b>Inquiry Officer (Part time serving Government Servants)</b>	<b>Rs. 5000/-</b>	<b>Rs. 8000/-</b>
<b>(b)</b>	<b>Presenting Officer (Part time serving Government Servants)</b>	<b>Rs. 4000/-</b>	<b>Rs. 7000/-</b>

The above mentioned rate of honorarium shall not apply to any Inquiry Officer appointed on the basis of fixed monthly payment of honorarium/remunerations.

The grant of honorarium in the case of serving Government Servants who are appointed as Inquiry Officer or Presenting Officer shall be subject to the following conditions :-

- (1). The Disciplinary Authority may not make appointment to a particular Inquiry Officer/Presenting Officer to take up more than 10 (ten) cases in a year, and more than 5 (five) cases at a time for serving Government Servants.
- (2). The Competent Authority should exercise its utmost care in the matter of grant of honorarium and may do so only in absolutely deserving cases. The honorarium in such case may normally be regulated under the financial power delegated to the Department and taking into account the quantum.
- (3). The full amount of honorarium in respect of Inquiry Officer should be paid only when the inquiry is completed within a period of six months. If there is a delay in completion of the inquiry which is not due to stay orders, etc., the honorarium should be reduced by 50%. The time limit of six months for completion of inquiry should be strictly adhered to.

- (4). Before payment of honorarium is made to Inquiry Officer/Presenting Officer, all case records and Inquiry Report may be handed over to the Disciplinary Authority by the Inquiry Officer.
- (5). The payment will be subjected to the satisfaction of Government/Disciplinary Authorities on the Inquiry Report. Government/Disciplinary Authorities may reserve the right to reject payment of the honorarium for unsatisfactory Inquiry Report.
- (6). Payment should be made within one month from the date of submission of the claim by the officer. Claim for payment should be preferred through the concerned Disciplinary Authority.

These orders should be strictly adhered to and will take effect from the date of issue and shall also apply to inquiries in progress.

This issues with the concurrence of Finance Department (E) vide their I.D.No.FIN(E) 235/2020 dated 10.09.2020.

**Sd/- LALNUNMAWIA CHUAUNGO**  
Chief Secretary to the Govt. of Mizoram  
&  
Chief Vigilance Officer

**Memo No.C.11016/2/2012-VIG : Dated Aizawl, the 1<sup>st</sup> October, 2020**

Copy to:

1. Secretary to the Governor of Mizoram.
2. Additional Chief Secretary to Chief Minister, Mizoram.
3. P.S. to Speaker/Ministers/Ministers of State/Dy. Speaker, Mizoram.
4. Sr. P.P.S. to Chief Secretary, Mizoram.
5. All Administrative Heads, Government of Mizoram.
6. All Heads of Department, Government of Mizoram.
7. All Deputy Commissioners, Government of Mizoram.
8. All Treasury Officers, Government of Mizoram.
9. Guard File.



**(LALMUANPUII)**

Under Secretary to the Govt. of Mizoram  
Vigilance Department