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Dated Aizawl, the 2<sup>nd</sup> December, 2016

**OFFICE MEMORANDUM**

**Subject: Guidelines regarding Movable Property in Annual Property Return submission.**

1. Attention is invited to all Officers under Government of Mizoram to the contents of Rule 18(3) of CCS Conduct Rules 1964, which insist that where a Government servant enters into a transaction in respect of movable property either in his own name or in the name of the member of his family, he shall, within one month from the date of such transaction, report the same to the prescribed authority, if the value of such property exceeds two months basic pay of the Government servant:

Provided that the previous sanction of the prescribed authority shall be obtained by the Government servant if any such transaction is with a person having official dealings with him.

2. In case there are no changes in movable properties during the reporting period to account for, no useful purpose would be served by the reproduction of the details given in the previous years. Hence, it has been decided that, only new properties acquired during the reporting period should be reported in the Annual Property Return. Those newly acquired movable properties whose values are worth more than Rs. 10,000/- should be shown separately and less than Rs. 10,000/- may be added and shown as lumpsum.

3. However, even if there is no changes in the case of Immovable Properties during the reporting period to account for, all details should be reproduced as given in the previous years. As such, reflecting "Same as last year / No change" shall not be accepted.

Sd/- K. VANLALRAWNI

Joint Secretary to the Government of Mizoram

Memo No. C. 29060/1/2015 – VIG : Dated Aizawl, the 2<sup>nd</sup> December, 2016

Copy to :-

1. All Heads of Administrative Departments.
2. All Head of Departments.
3. Guard File.



(P.C RALLIANA)

Under Secretary to the Govt. of Mizoram  
Vigilance Department